



Reconstitution of the Research and Development (R&D) Cell of GSFC University

GSFC University Academic Division

Office Order No. Provost/032025/34
25.03.2025

1.0 Preamble

The National Education Policy (NEP) 2020 aims to promote research as innovation and research are crucial components of higher education institutions' (HEIs') efforts to improve the quality of instruction. For this, the creation of Research and Development Cells (RDCs) in HEIs is anticipated as advised by UGC, in promoting the multidisciplinary and translational research culture in line with NEP 2020. This will also contribute towards Atma- Nirbhar GSFC University and Atma- Nirbhar Bharat goals.

2.0 Committee Members of R&D Cell

With GSFC University's heightened focus on R&D activities, the appointment of an Associate Dean (R&D) was a strategic move to strengthen research initiatives. To enhance efficiency and oversight, it is proposed that the Associate Dean (R&D) oversee the activities of the R&D Cell in coordination with the Provost. This change aims to streamline responsibilities, improve coordination, and optimize the university's research efforts. Consequently, the following committee has been reconstituted after receiving approval from the President.

- **Chairperson and Coordinator:** Provost
- **Co-Coordinator:** Dr. Jahanvi Bansal, Associate Dean, R&D Cell
- **Committee Members:**
 - Dr. Devjani Banerjee, HoD, Department of Life Science, School of Science.
 - Dr. Sanjukta Bose Goswami, Dean, School of Technology
 - Dr. Anshu Tewari, Assistant Professor, School of Management Studies & Liberal Arts



3.0 R&D Cell at GSFC University – Roles and Responsibilities

R&D Cell needs to be established which shall be effective from the date of notification of the order. The cell should take care of:

- Formulating guidelines for writing and submitting **research proposals** and related documents.
- Establishing an effective system of governance to foster a favorable research environment.
- Creating **policies and frameworks** for the utilization of research facilities and resources.
- Managing research data, publications, fellowships, partnerships, patents, thrust areas, inventions, ethics, and institutional research policies.
- Overseeing **research promotion activities and guidelines**, including grant policy management, review, and monitoring.
- Implementing and managing a **Seed Grant Policy** to support early-stage research projects and innovation.
- Executing policies effectively and ensuring systematic monitoring and periodic review for continuous improvement.
- Ensuring adherence to global and national quality standards for research, especially in light of NAAC requirements.

The cell through its Coordinator, Co-coordinator and Committee members should consistently carry out an internal assessment of the quality of research work and activities.

Provost
GSFC University

To

All the Concerned

CC:

President Office, GSFC University - For kind information, Please
Provost's Office, GSFC University
Director (Adm) Office, GSFC University



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